



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall*  
*12 Lower Fore Street*  
*Saltash*  
*PL12 6JX*  
*Telephone: 01752 844846*  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

22 September 2023

Dear Councillor

I write to summon you to the meeting of **Property Maintenance Sub Committee** to be held at the Guildhall on **Thursday 28th September 2023 at 6.30 pm.**

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows  
Town Clerk

**To Councillors:**

R Bickford J Brady R Bullock J Dent (Chairman) S Miller (Vice-Chairman) J Peggs B Stoyel D Yates	All other Councillors for information
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## Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes of the Property Maintenance Sub Committee held on 1st August 2023 as a true and correct record. (Pages 4 - 8)
6. To receive an update on the external repairs and redecoration works to the Guildhall Building and consider any actions and associated expenditure. (Pages 9 - 11)
7. To receive the Town Council energy consumption analysis and consider any actions and associated expenditure. (Pages 12 - 13)
8. To set the Town Council Five-Year Repair and Maintenance Plan recommending to the Services Committee. (Pages 14 - 16)
9. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
10. To consider any items referred from the main part of the agenda.
11. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
12. To consider urgent non-financial items at the discretion of the Chairman.
13. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting: To be confirmed.

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Property Maintenance Sub Committee held at the Guildhall on Tuesday 1st August 2023 at 6.30 pm

**PRESENT:** Councillors: R Bickford, R Bullock, J Dent (Chairman), S Miller (Vice-Chairman), J Peggs, B Stoyel and D Yates.

**ALSO PRESENT:** 1 Members of the Public, S Burrows (Town Clerk) and D Joyce (Administration Officer)

**APOLOGIES:** J Brady.

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#### **27/23/24 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **28/23/24 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>	<b>Left Meeting</b>
Dent	9	Non-Pecuniary	Chairman of the Heritage Committee	Yes
Bullock	9	Non-Pecuniary	Member of the Heritage Committee	Yes

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

**29/23/24**     **QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.**

None received.

**30/23/24**     **TO RECEIVE AND APPROVE THE MINUTES OF THE PROPERTY MAINTENANCE SUB COMMITTEE HELD ON 5TH JULY 2023 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Miller, seconded by Councillor Dent and **RESOLVED** the minutes from the Property Maintenance Sub Committee held on 5<sup>th</sup> July 2023 were confirmed as a true and correct record.

**31/23/24**     **TO RECEIVE AND REVIEW THE TOWN COUNCIL FIVE-YEAR REPAIR AND MAINTENANCE PLAN TOGETHER WITH THE SERVICES COMMITTEE BUDGET STATEMENTS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Clerk advised Members there are sufficient funds to undertake works to the Guildhall and Heritage Centre Buildings.

It was **RESOLVED** to note.

32/23/24

**TO RECEIVE THE GUILDHALL TENDER REPORT FROM BARRON SURVEYING AND REVISIT THE SCOPE OF WORKS DRAFT PRIORITY LIST AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman announced that Agenda Item 8 is to be received at the same time as Agenda Item 7.

The Chairman informed Members that four tenders were received and analysed by Barron Surveying for Members consideration.

The Chairman referred to the Scope of Works Draft Priority List and confirmed the associated cost is within the available budget.

Members agreed all works detailed in the Draft Priority List were to be undertaken with further discussions to be held regarding the window draft stripping.

Members asked the Town Clerk together with Barron Surveying to identify the windows that require draft stripping to be sure the budget is spent wisely.

The Town Clerk asked Members to consider the appointment of Barron Surveying to project manage the Guildhall works.

It was proposed by Councillor Dent, seconded by Councillor Peggs and resolved to **RECOMMEND** to the next Services Committee meeting:

1. To appoint D R Jones to undertake the external repairs and redecoration works to the Guildhall Building at a maximum cost of £78,519+VAT to be allocated to budget code EMF 6470 Guildhall Maintenance;
2. To appoint Barron Surveying to arrange a site meeting with DR Jones to go through the works and tender return;
3. To delegate authority to the Town Clerk working with Barron Surveying to identify the windows that require draft stripping;
4. To appoint Barron Surveying to project manage including full contract administration with frequent site inspections and reports, progress meetings and programme review, dealing with day to day queries, variations, valuation and final account at a percentage fee of 12% of the project value allocated to budget code 6418 GH Professional Fees

The Chairman Cllr Dent and Cllr Bullock declared an interest in the next Agenda Item and left the room.

**33/23/24** **TO RECEIVE QUOTES TO UNDERTAKE WORKS TO THE HERITAGE BUILDING AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Prior to the Chairman leaving the room, Members asked if Cllr Dent would be willing to answer questions relating to the works required at the Heritage Centre.

The Chairman spoke of identified repair works to alleviate water ingress.

The Chairman Cllr Dent left the room.

Vice Chairman Councillor Miller in the Chair.

Members discussed the three quotes received.

It was proposed by Councillor Yates, seconded by Councillor Stoyel and **RESOLVED**;

1. To appoint Company A to undertake the scope of works to the missing section of the gutter at the rear of the building, subject to the Town Clerk seeking further information on the canopy;
2. At a maximum cost of £2,200+vat allocated to budget code 6471 SE EMF Heritage Centre;
3. To appoint Barron Surveying on their standard hourly rate of £100+vat to oversee the works onsite, allocated to budget code 6418 Guildhall Professional Fees.

Councillors Bullock and Dent were invited and returned to the meeting.

The Chairman in the Chair.

**34/23/24** **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**35/23/24** **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**36/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**37/23/24 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.**

None.

**38/23/24 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

None.

**DATE OF NEXT MEETING**

To be confirmed.

Rising at: 19:15pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_



**Ref: JB/SB/4193**

Mr D Jones, Commercial Painting Manager  
D R Jones (Jones Building Group)  
Willow House  
Artillery Road, Lufton Trading Estate  
Yeovil BA22 8RP

By Email Only: [davey.jones@jonesbuildinggroup.co.uk](mailto:davey.jones@jonesbuildinggroup.co.uk)

4 September 2023

Dear Davey

**SALTASH TOWN COUNCIL, THE GUILDHALL 12 LOWER FORE STREET,  
SALTASH PL12 6JX**

It was very good to meet with you and Steve, with Town Clerk Sinead Burrows on 30 August 2023 at The Guildhall.

Just to confirm the matters that we discussed.

Windows to Receive Ventrolla Treatment

Ground floor window numbers 3, 5, 6, 7, 8, 9, 10, 11, 12 and 19  
First floor window numbers 16, 17, 18, 20, 21, 23, 24 and 25

Cost Confirmation

Please can you confirm your tender price based on your submitted tender together with the uplift cost for the window draft stripping as set out above. The draft stripping cost is as per your tendered rate of £1,100.00 + VAT per window provisional sum, specification item 2.12.

Further, please revise your tender cost to omit any of the specific window and door repairs that are scheduled at item 2.13 of the specification, and which will now be duplicated by the window refurbishment work that will be undertaken by Ventrolla.

Start Date

We all discussed and agreed that a preferred start date would be in Spring 2024. This is because with anticipated lead-in times for materials supply and Ventrolla labour





resources, we are unlikely to be able to start this year taking advantage of remaining weather conditions before the onset of winter weather.

Pre-Start Meeting and Contract Documents

Once I have your anticipated start date and we have confirmed a contract price, I will prepare JCT minor works contract documents for signature.

I will also arrange a pre-start meeting where we can formally award the works to you and make plans for submission of necessary health and safety documentation, scaffold licenses etc. We will also be able to arrange lead-in times for specialist suppliers such as the flagpole (etc.) that we will be providing. This can all be done in plenty of time to allow good sequencing of work when the project starts.

I also noted from our discussions that you are not anticipating any cost uplift in your tender assuming a March 2024 start.

I very much look forward to working with you on this project and look forward to your reply in due course.

Please do not hesitate to contact the undersigned with any queries you may have.

Kind regards,  
Yours sincerely

James M Barron MRICS  
Chartered Building Surveyor  
Director

CC Sinead Burrows, Saltash Town Council [sinead.burrows@saltash.gov.uk](mailto:sinead.burrows@saltash.gov.uk) and [steve.evans@jonesbuildinggroup.co.uk](mailto:steve.evans@jonesbuildinggroup.co.uk)

Thank you for providing the window numbers which require the Ventrolla treatment. As discussed, we have consulted Ventrolla for further information as to what is included within their generic window refurbishment package; please find detailed below.

### Typical Box Sash Renovation inclusive of the following works

#### The above is inclusive of the following works:

- Access, preparing work area & Introduction to the customer.
- Remove the existing sashes and set to one side.
- Planning down & scraping down the sashes and box frame, where required, to create the gaps around the sashes, so the sashes move freely.
- Free-up & oil the pulley wheels.
- Prime any bare timbers installed by us.
- Patch puttying, where external putty is missing ONLY.
- (Conservation Joint Repairs) Sash corner repairs – x2 allowed.
- Rehanging the top & bottom sashes on new sash cords.
- Rebalance the sashes with additional make-up weights added to the existing weights (up to 14kg).
- New parting beads (with Ventrolla draught seals).
- New staff beads (with Ventrolla draught seals).
- Re-align the centre catch.
- Replacement sill – including outer cheek replacement allowance on replacement.

From the information provided it sounds as though many timber repairs, if required to windows where the ventrolla system is being installed will be included within this package. I will coordinate a site meeting with a representative from Ventrolla through October to assess the windows in a live environment on site. I am hesitant to provide the exact omissions for the windows which are scheduled for refurbishment until visiting and reviewing the scheduled repairs with Ventrolla. I will provide this as soon as everything is confirmed following the upcoming meeting, we will share the date of this with yourselves and Sinead.

I would like to propose a commencement date of Wednesday 20<sup>th</sup> March 2024 if suited to yourselves and Sinead. we expect works to conclude over a 6/8-week period.

I confirm there will be no cost uplift for completing works in 2024.

**Davey Jones:** Commercial Painting Manager : Jones Building Group

# Agenda Item 7

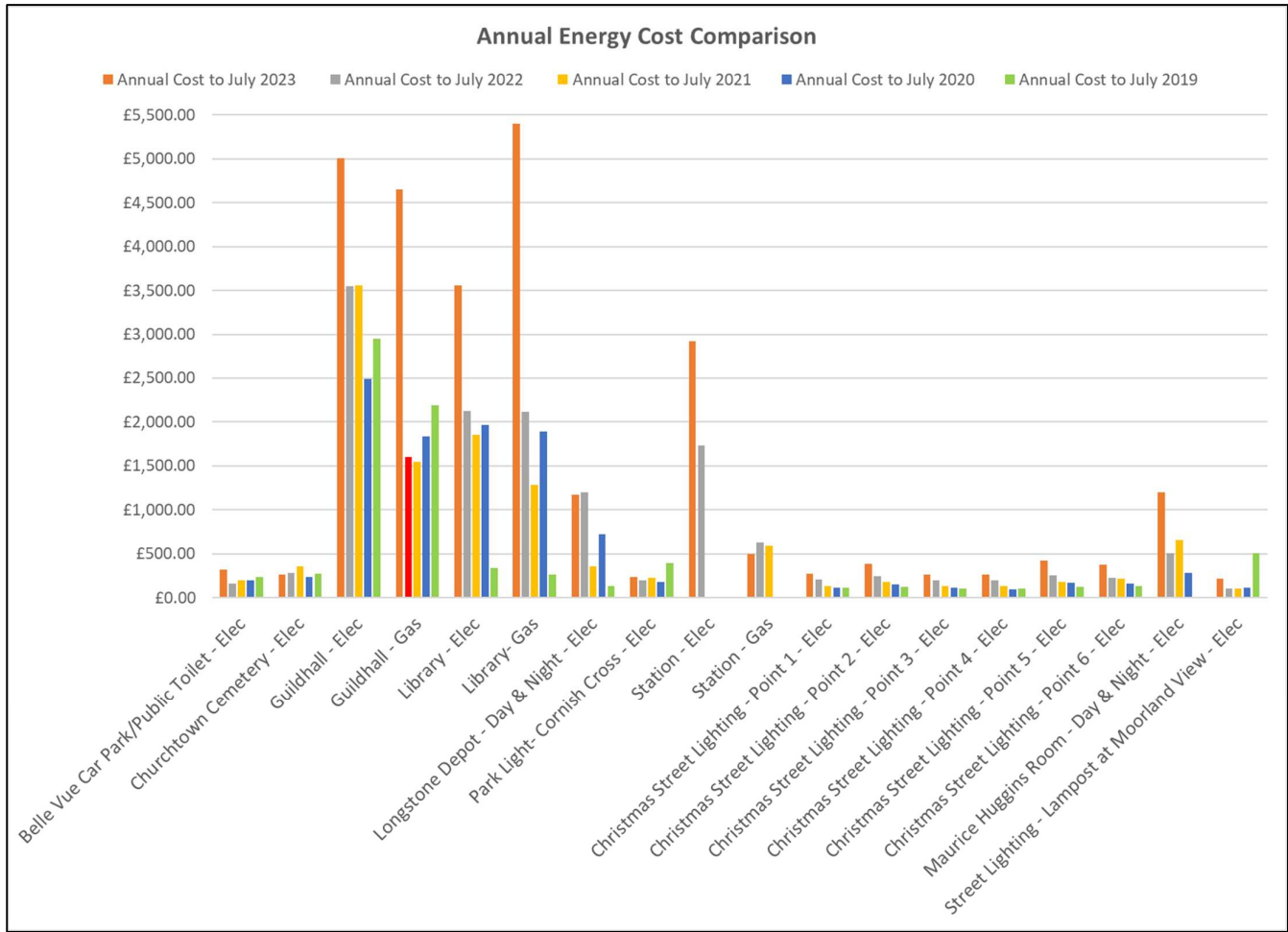
**To receive the Town Council energy consumption analysis and consider any actions and associated expenditure.**

The following table is based on a 12 month period to 31<sup>st</sup> July 2023. It shows the annual usage in kwh and total annual costs for each meter.

<b>Location</b>	<b>Annual Usage Kwh to 31st July 23</b>	<b>Annual Cost £ to 31st July 23</b>
Belle Vue Car Park/Public Toilet - Elec	362.00	£318.17
Churchtown Cemetery - Elec	162.00	£265.52
Guildhall - Elec	17,711.00	£5,010.97
Guildhall - Gas	37,294.77	£4,655.84
Library - Elec	12,484.50	£3,553.41
Library- Gas	46,917.02	£5,404.09
Longstone Depot - Day & Night - Elec	1,759.30	£1,171.21
Park Light- Cornish Cross - Elec	48.00	£235.52
Station - Elec	4,163.00	£2,923.90
Station - Gas	2,973.95	£498.26
Christmas Street Lighting - Point 1 - Elec	34.00	£272.20
Christmas Street Lighting - Point 2 - Elec	432.00	£381.17
Christmas Street Lighting - Point 3 - Elec	2.00	£262.89
Christmas Street Lighting - Point 4 - Elec	12.00	£266.17
Christmas Street Lighting - Point 5 - Elec	586.00	£423.33
Christmas Street Lighting - Point 6 - Elec	409.10	£374.89
Maurice Huggins Room - Day & Night - Elec	3,405.00	£1,196.42
Street Lighting - Lampost at Moorland View - Elec	206.00	£212.22
<b>TOTALS</b>	<b>128,961.64</b>	<b>£27,426.18</b>

Saltash Town Council are out of contract with the current energy providers therefore members are asked to consider giving delegated authority to the Finance Officer to contact alternative suppliers for more competitive tariffs.

The following graph shows the year on year cost comparison for the last 5 years



*Finance Officer*  
**End of Report**

**Saltash Town Council -Services Property Maintenance 5 Year Plan - Major Works/Projects Only**

Item	Budget	Actual	Budget					Comments
		2023/2024	2023/2024 Balance	2024/2025	2025/2026	2026/2027	2027/2028	
<b>Guildhall - Major works</b>	<b>EMF</b>							All major works completed in 17/18
External & Internal repairs and decorations	6470 GH EMF Guildhall Maintenance	£78,854.00	£1,449.00	£0.00	£0.00	£0.00	£0.00	6470 EMF Guildhall Maint 2023/24 £80,303 less actual spend -£335, less planned spend -£78,519 Jones Building (external repairs & redecoration)
Programme of carpet renewal and replacement	6470 GH EMF Guildhall Maintenance	£0.00	£0.00	£0.00	£1,500.00	£1,500.00	£1,500.00	Completed 2013-2018, to be reviewed for 2025/26. (Upstairs office Aug 18 £1,245)
Internal guildhall decorations works	6470 GH EMF Guildhall Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Completed June 2018
Painting works to Guildhall	6470 GH EMF Guildhall Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Completed June 2018
Passenger Lift (Insurance requirement to check every Six Months) Emergency EMF	6412 Lift Service & Maintenance (operational code not EMF)	£1,744.00	£1,559.00	£0.00	£0.00	£0.00	£0.00	All works quoted to be signed off by insurers. (Otis monthly fee £223.68)
5 Yearly Electrical Inspection	6410 GH General Repairs & Maintenance - Guildhall	£0.00						Pyramid June 22 (Cert £650)
	<b>TOTAL</b>	<b>£80,598.00</b>	<b>£3,008.00</b>	<b>£0.00</b>	<b>£1,500.00</b>	<b>£1,500.00</b>	<b>£1,500.00</b>	
<b>Maurice Huggins Room</b>	<b>EMF</b>							
External & Internal repairs and decorations	6472 EMF Maurice Huggins Room	£0.00	£214.00	£0.00	£0.00	£0.00	£0.00	B/Fwd 2022/23 £214. Leasehold - Devolution
5 Yearly Electrical Inspection	7010 MA General Repairs & Maintenance	£329.86						TJ Electrical - Aug 23 (Cert. £200 and remedial work carried out £130)
	<b>TOTAL</b>	<b>£329.86</b>	<b>£214.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Longstone Park Depot</b>	<b>EMF</b>							
								Leased from Cornwall Council from 29-03-18 to 28-03-24. STC rent at £385 per month including insurance
External & Internal repairs and decorations	7170 EMF Longstone Depot Capital Works	£0.00	£2,500.00	£0.00	£0.00	£0.00	£0.00	B/Fwd 2022/23 £500 + 2023/24 £2,000
5 Yearly Electrical Inspection	7110 LO General Repairs & Maintenance - Longstone	£681.10						TJ Electrical - Aug 23 (Cert. £300 and remedial work carried out to Office & Pump Shed £381)
	<b>TOTAL</b>	<b>£681.10</b>	<b>£2,500.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Library</b>	<b>EMF</b>							
Roof replacement and repair								£54,760.40 spent on Roof replacement and repair in year 2019/20
Replace curtain walling and windows including Mezzanine Windows	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00	£229,413.00					Budget code 6971 = £244,363 less balance for Prof Fees (see below) -£14,950 = Balance 2023/24 £229,413 £200,000 loan received 1st April 2022 . Annual repayment cost approx £25,000 (£20,000 + interest £4,477 YE 2024). Balance of loan at 31st August 2023 £175,211. Due to be repaid in full April 2032
Refurbishment Works to include the following:								
a) Internal and External decorations (making good from replacement of curtain walling & reception)	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00						
b) Additional staff toilet	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00						

Item		Actual		Budget				Comments
		2023/2024	2023/2024 Balance	2024/2025	2025/2026	2026/2027	2027/2028	
c) Seating area / vending machine	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00						
d) Mechanical Extract Fan to Kitchen and Toilets	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00						
e) Public fully accesible toilet	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00						
Professional Fees for the above	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00	£14,950.00					Total Spent 2022/23 £16,278 (£8,228 Geoff Peggs & £8,050 Bailey Partnership). Total quote for Bailey Partnership £23,000 less already invoice £8,050 = <b>balance remaining £14,950</b>
Other Costs	Public Works Loan Board & 6971 EMF Library Property Maintenance	£0.00						Total Spent to 2022/23 £2,922.16 (including planning application fees, asbestos survey & heritigage impact assessment)
5 Yearly Electrical Inspection	6910 LI General Repairs & Maintenance - Library	£0.00						Pyramid March 21 (Cert £460, no remedial work required)
Refurbishment Works Shortfall Increase in Materials	6971 LI EMF Saltash Library Property Maintenance	£0.00						
<b>TOTAL</b>		<b>£0.00</b>	<b>£244,363.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Isambard House</b>		<b>EMF</b>						
Station refurbishment	6473 EMF Station Building (Purchase and Captial Works)	£0.00	£57,745.00					Completed March 2020 - snags including crack across floor, stained chimney slates and tarnished door furniture still to be addressed. Available balance £57,745
External & Internal repairs and decorations	6870 EMF Isambard House - Retension	£0.00	£18,492.00					Available balance £18,492 (retention fund)
5 Yearly Electrical Inspection	6810 SA General Maintenance - Isambard House	£300.00						TJ Electrical - Aug 23 (Cert. £300)
<b>TOTAL</b>		<b>£300.00</b>	<b>£76,237.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Public Toilets</b>		<b>EMF</b>						£10,000 capital works budgeted 2022-23 less costs £1,690 Available budget 2023-24 £8,310.
<b>Waterside</b>								
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00						Owned by GWR, no documents on record
<b>Alexander Square</b>								
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00						Tenancy at Will. 99 years from 13-11-17 Cornwall Council. (Terms: external painting every 5 years and internally every 3 years)
<b>Longstone</b>								
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00						Leasehold 99 years from 01-02-2018 Cornwall Council.
<b>Belle Vue</b>								
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£0.00						Leasehold 99 years from 01-02-2018 Cornwall Council.
<b>TOTAL</b>		<b>£0.00</b>	<b>£8,310.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Heritage Building</b>		<b>EMF</b>						
External & Internal repairs and decorations as per lease agreement	6471 SE EMF Heritgae Centre	£1,473.00	£6,417.00					2023/24 Acutal £1,472 replace guttering including scaffolding
<b>TOTAL</b>		<b>£1,473.00</b>	<b>£6,417.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Cemeteries</b>		<b>EMF</b>						

Item		Actual		Budget				Comments
		2023/2024	2023/2024 Balance	2024/2025	2025/2026	2026/2027	2027/2028	
Joint Burial Board - St Stephens	6170 BB EMF Repairs to Cemetery Wall	£15,763.00	£0.00					Rebuilding stone wall £15,762 (May 23)
<b>TOTAL</b>		<b>£15,763.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
Burial Authority - Churchtown	6070 BA EMF Churchtown Cemetery Capital Works	£0.00	£6,204.00					
<b>TOTAL</b>		<b>£0.00</b>	<b>£6,204.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Outdoor Land and Fences</b>		<b>EMF</b>						
Victoria Gardens	6588 SE EMF Victoria Gardens		£ 10,000.00					Licence to Occupy from 17-04-23 to 17-09-23
Pillmere land - Open spaces & trees		£0.00						
Playparks - Honeysuckle Close, Grassmere Way, Ashton Way	6571 SE EMF Saltash Recreation Areas	£502.00	£58,552.00					C/Fwd 2021/22 £39,054 + 2023/24 £20,000. Expression of Interest submitted. Application for CIL tbc. £20,000 match funding from Cornwall Council
<b>TOTAL</b>		<b>£ 502.00</b>	<b>£ 68,552.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	
<b>Waterfront Pontoon</b>		<b>EMF</b>						
Pontoon Management	6584 SE EMF Pontoon Maintenance Cost	£0.00	£6,058.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00	Budgeted £10k for future years to cover possible pontoon maintenance at 10 year life span.
Water supply to pontoon								on hold
New toilet toilet/shower block								on hold
<b>TOTAL</b>		<b>£0.00</b>	<b>£6,058.00</b>	<b>£10,000.00</b>	<b>£10,000.00</b>	<b>£10,000.00</b>	<b>£10,000.00</b>	
<b>GRAND TOTAL</b>		<b>£99,646.96</b>	<b>£421,863.00</b>	<b>£10,000.00</b>	<b>£11,500.00</b>	<b>£11,500.00</b>	<b>£11,500.00</b>	